

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **February 11, 2019** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Lonnie Achenbach at 6:31 p.m.

Present BOE Members:

Tom Peterson
Nick Gilberts
Lynn O'Kane
Kyle Kozelka
Michael Higgins, Jr.
Lonnie Achenbach
Cassie Hubanks

Absent BOE Members:

None

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Kozelka and seconded by O'Kane to accept Agenda. Passed unanimously with all in favor.

IV. SPECIAL GUEST SPEAKERS

A. High School Student Council

Did not attend due to weather, moved to March 11, 2019 Regular BOE Meeting.

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

- A. Approval of Payment
(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)
- B. Approval of Minutes
 - 1. 01.14.2019 Finance Committee Meeting
 - 2. 01.14.2019 Regular Board Meeting
 - 3. 01.28.2019 Regular Board Meeting
- C. Personnel
 - 1. Resignation
 - a) Khloe Mlynarczyk-MS Math Teacher
 - b) Jan Ostrander-Retirement at the End of School Year
 - c) Lynn Tesar-Retirement at the End of School Year
 - d) Chawna Loper-Bluff View Teacher's Aide
 - 2. Approval
- D. ECCP/Start College Now (if any)

Motion by Gilberts and seconded by Hubanks to pass Consent Agenda Items. Passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

- A. Upcoming Meetings and Board Items
 - 1. 03.11.2019 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
 - 2. 03.11.2019 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
- B. Information Items
 - 1.

VIII. REPORTS AND DISCUSSION (action if appropriate)

- A. Superintendent/Building Administrator's Report/Presentation
 - 1. **Construction Update**
 - a) *Minimal changes until the end of the semester likely*
 - 2. **Performing Arts Center**
 - a) *Continuing to work with Mr. Lenz in creating protocol in regards to the PAAC*
 - b) *Engaging in marketing for upcoming events*
 - c) *Continuing to book both rentals of the facility and shows coming in for ticket sales*
 - d) *Selected a ticket software to use moving forward for the remainder of the 2018-19 school year*
 - 3. **Rounding with Staff**

- a) *Been able to meet with most of High School Staff, the entirety of the teaching staff will be met with by the end of February*
 - b) *Asking what is going well, what is not going well, and what I can do to help them do their job better for our students*
- 4. Alternative Education**
- a) *Offer of \$165,000 accepted with contingencies being looked into*
 - (1) *Zoning is being determined by the city's zoning office*
 - (2) *City Attorney is looking into competition clause*
 - (3) *Inspection of Property completed*
 - (4) *Appraisal is scheduled*
 - b) *If all contingencies are met, closing will occur in mid-March*
- 5. Working on Scheduling and Staffing for 2019-20**
- a) *Working with Administration to determine staffing assignments for the upcoming school year*
 - b) *Once schedule is complete, assignments will be communicated with staff*
- 6. Petition to Alter School District Boundaries**
- a) *Joseph and Julie Check are petitioning to have a parcel of land moved from the Wauzeka School District to the PdC School District*
 - b) *Both Boards would have to have a motion to approve by the end of February for this to occur*
 - c) *Wauzeka Board meets 2/18, we could pass a motion contingent on their Board's motion*
- 7. 2019-20 School Calendar**
- a) *Trying to get school calendars completed over the next three years*
 - (1) *2019-20 - Work completed by the High School Staff*
 - (2) *2020-21 - Work completed by the BAK Staff*
 - (3) *2021-22 - Work completed by the BV Staff*
 - b) *Parameters include:*
 - (1) *Starting after September 1st*
 - (2) *180 Student Contact Days*
 - (3) *187.5 Staff Work Days*
 - c) *The goal of doing this over a 3 year period is to see the pros and cons of each calendar developed, and study the data gathered to develop a workable design for a calendar moving forward*
- 8. Make Up Days**
- a) *We have had 9 days worth of school lost to weather (includes late starts and early releases)*
 - (1) *School day consists of 430 minutes of instruction*
 - (2) *Equates to 1,269 hours of instruction per year with no loss of days*
 - (3) *If no more days of school are lost, we would have 1,204 hours of instruction if no school were made up*

(4) The State of Wisconsin requires 1,137 hours of student instruction

(5) Teaching contracts are for 187.5 DAYS

b) Recommend

(1) Make up student time the first week of June with 4 DAYS of student instruction, and an additional staff workday on that Friday

(2) If additional days are lost, look to use days off in the calendar for student contact days if the need arises

(3) Teaching staff work with their building Administrator to work out the days needed to fulfill their contract not completed with the school year prior to August 2019

B. Community Connections and Celebrations

1. 1st graders made Valentines to send to some of our PdC grads who are serving in the military.
2. Welter Family Dentistry came to speak with 1st graders during Dental Health month (February).

IX. OLD BUSINESS (action if appropriate)

X. NEW BUSINESS (action if appropriate)

A. Any items removed from Consent Agenda for further discussion

B. Grants & Donations read into record and approved (if any)

1. Kelsey Kleven's classroom project "DeCoding Autism" was funded by DonorsChoose.org. She received various learning resource activity sets.
2. Gordman's donated money to the Prairie du Chien High School Student Council. Student Council will receive the check at the ribbon cutting ceremony in March.
3. Mark and Kati Forsythe made a great donation for our HS students to attend University Hospital on being a "Doctor for Day". 15 students did get a chance to attend on January 24th. (Unbelievable experience for our students!)
4. Jim and Laurie Klosterboers donated money to the GSA Club.
5. Doug and Lisa Rogers donated money for the GSA banner.
6. PdC Dentistry donated toothbrushes and toothpaste to our 3K and Early Childhood classrooms.
7. Maurices donated money via adoptaclassroom.org to B.A. Kennedy.

C. WI DPI Proclamations

1. National and Wisconsin Career and Technical Education Month-Feb.1-28, 2019
2. Future Business Leaders Week, Feb. 3-9, 2019
3. Family, Career, and Community Leaders of America Week, Feb. 10-17, 2019
4. National FFA Week, Feb. 16-23, 2019

5. National School Breakfast Week, Mar. 4-8, 2019

D. Approval of Alternative Open Enrollment Applications

Motion by Hubanks and seconded by Kozelka to approve Alternative Open Enrollment Applications. Passed unanimously with all in favor.

E. Approval of 2019-20 School Calendar Process - Create 3 Year School Calendar

Bring 3 Year School Calendar for approval in March.

F. Update on Fundraising with Daktronics

Presentation by Mr. Banasik, final decision has to be done in April 2019.

G. Petition to Alter School District Boundaries

Motion by Kozelka and seconded by Gilberts to approve the petition contingent on the Wauzeka-Steuben School Board approval of resolution to change boundaries. Passed unanimously with all in favor.

H. Discussion on Inclement Weather Makeup days

Motion by Higgins, Jr. and seconded by O'Kane to approve the following winter makeup days:

March 25 Student Attendance Day

April 22 Student Attendance Day

June 3,4,5,6 Student Attendance Days

June 7th Teacher Work Day

Other teacher work days to satisfy contract to be worked out with their building Administrator.

No other school days will be made up if more days of school are called off, unless legal obligations are needed.

Passed unanimously with all in favor.

I. Student Travel (if any)

J. Parking Lot (Items for future agenda)

Team Sectionals moved to Wednesday by WIAA - FYI.

XI. ADJOURNMENT

Motion by O'Kane and seconded by Gilberts to adjourn meeting at 6:59 p.m. Passed unanimously with all in favor. Meeting Adjourned.


President

Notes taken by Robert Smudde